



RPOST

WWW.RPOST.COM

The Global Standard for Secure & Certified Electronic Communications

SECURITY | COMPLIANCE | PRODUCTIVITY



Resware & RMail | Services Overview | October 2017

TABLE OF CONTENTS

I. Overview	3
ResWare adds RPost Services	3
Benefits	3
Getting Started.....	3
II. Proof of Compliance.....	4
RMail Track & Prove Technology & TRID Compliance	4
RMail Encryption Technology & Privacy Compliance	4
III. User Experience – Encrypt & Track Delivery	6
Sender: Encrypt & Track Options Added	6
Sender: Encrypt & Track Options by Template Rule.....	6
Sender Records: Tracking & Proof	6
Receiver’s View for a Tracked Message	7
Receiver’s View for an Encrypted Message	8
Sender’s Record: Registered Receipt HTML File	10
IV. User Experience – E-signatures	13
Sender: Configuring a Message or Template for E-Signatures	13
Receiver’s View for an E-Sign Invitation	15
V. Managing Users & Additional Options	19
Additional Reporting, Managing Users and Service Options	19
Additional Apps – Office 365, Outlook, Gmail, Zimbra	19
VI. The RPost Technology	20
VII. About the Companies.....	21
About Adeptive Software Corporation	21
About RPost	21
VIII. Online Resources & Reports	22

I. OVERVIEW

RESWARE ADDS RPOST SERVICES

ResWare has partnered with RPost® to add three security, compliance and productivity services, built into ResWare.

- **RMail®** encryption with proof of data privacy compliance
- **Registered Email™** proof of email delivery with proof of TRID LE & CD delivery compliance
- **RForms™** digitized forms automated for e-signoff

These service options are added to the ResWare message template and sending interface so users may send encrypted, with proof of delivery, or for e-signoff right from the ResWare user interface, or automated by creating rules based on stored message templates.

These added functions make ResWare the best in the market for security, compliance, and productivity related to data privacy, TRID proof of delivery, or legal e-signatures, empowering users to:

1. **Track**, returning timestamped proof of delivery; and/or
2. **Encrypt**, automatically delivering with the simplest recipient experience, and/or
3. **E-sign**, sending templates configured to permit recipient to e-sign in specific fields.

BENEFITS

ResWare customers that enable these options can enjoy benefits including:

1. **Visibility.** Sender can easily see whether and when the message was opened.
2. **Confidence.** Sender knows that deal-sensitive messages have been received.
3. **Proof of TRID Compliance.** Sender receives timestamped proof of LE & CD delivery.
4. **Encrypted Delivery & Peace of Mind.** Sender knows the intended recipient will easily be able to read encrypted email, as the message automatically detects best method for ease of recipient review.
5. **Proof of GLB Data Privacy Compliance.** Sender receives auditable proof of encrypted delivery for each sent encrypted message.
6. **Speed Deals with E-signatures.** Templates may be configured to automatically send to capture recipient legal e-signatures in specific locations of attached forms.

GETTING STARTED

Resware has added RMail into its ResWare 9.4 and newer packages, which includes all of these security, compliance, and productivity services. To get started:

1. Verify if you are using ResWare 9.4 or newer versions. If so, proceed as noted below. If not, upgrade to ResWare 9.4.
2. In the ResWare administration panel, enable the RMail service option. You may start using RMail for testing or basic use, for up to 5 messages per user per month without any additional cost.
3. To enable users for higher volume sending, contact RPost to access your RPortal online customer administration account. In RPortal, you can select RMail service plans appropriate to users or user groups. You can also adjust RMail settings and schedule automated reports.

II. PROOF OF COMPLIANCE

RMail TRACK & PROVE TECHNOLOGY & TRID COMPLIANCE

Adeptive elected to implement inside of ResWare, RPost's RMail® Registered Email™ proof of delivery technology as it is the only technology that returns a verifiable and self-contained timestamped evidentiary record of (a) proof of delivery for TRID compliance, and (b) proof of encrypted delivery data privacy compliance.

TRID Proof of Delivery:

Each sent Registered Email™ message returns a Registered Receipt™ email record which is stored by ResWare in a manner such that it is (1) associated with the sent record and (2) may be authenticated at any point in the future by any party independent of ResWare with the authentication reconstructing third party proof of the original message and attachment content, timestamps of delivery and receipt, and underlying Internet forensic evidence supporting the proof.

Importantly, the sender receives the Registered Receipt proof of delivery record without any requirements at the recipient --- the recipient does not need to clicks, add software, set up accounts or take any action.

An 18-page legal analysis has been produced by Richard Horn Legal PLLC (available upon request at www.rmail.com/respro) which concludes that Registered Receipt email record:

1. Evidences the emailed date of delivery of TRID disclosures for purposes of § 1026.25(c), including proof of delivery of emailed initial or revised Loan Estimates (LE) and Closing Disclosures (CD).
2. Enables creditors to satisfy the record retention requirements under the TRID rule with respect to the disclosures.

"The Registered Receipt e-mail has the capability to authenticate and accurately reproduce the original e-mail and attachments, including any attached disclosures, which satisfies the E-Sign Act's retention and accurate reproduction requirements. And the Registered Receipt e-mail, because it can be provided to third parties and used to authenticate the content and attachments to the e-mail, may be retained by creditors to enable access to parties entitled to access to the records for the period required by law, which satisfies the E-Sign Act's access requirements. Thus, the Registered Receipt e-mail should generally enable creditors to satisfy the record retention requirements under the TRID rule with respect to the disclosures." – "Memorandum to RPost - Compliance with TRID Delivery Requirements". Richard Horn Legal PLLC. Page 16. March 28, 2017.

3. Provides evidence of encrypted delivery of email and attachments, returning audit-ready records in case of a compliance audit or an accusation of non-compliance related to the Privacy of Consumer Financial Information Rule of the Gramm-Leach-Bliley Act, or other privacy regulations.

RMail ENCRYPTION TECHNOLOGY & PRIVACY COMPLIANCE

Email Encryption Made Easy:

RMail encryption automatically delivers email in a unique way to each recipient, always creating the simplest user experience for the recipient while also returning auditable proof of privacy compliance to the sender; going far beyond basic TLS and link-retrieval systems that store messages and forward links.

RMail encryption delivers all message and attachment content direct to the recipient, and has been endorsed by insurance and real estate organizations as a top pick due to RMail's (1) simplicity for senders and recipients, (2) high response rate for recipients accessing encrypted email, (3) auditable proof of data privacy compliance, (4) ability for recipients to reply returning encrypted messages and attachments.

The Real Estate Services Providers Council® (RESPRO®) published a Cyber Security and Compliance Buyer's Guide (www.rmail.com/respro) to assist its members and those operating in all sectors of the residential real estate market manage risks associated with data breaches, consumer information privacy, and compliance with TRID notice and consent rules. This Buyer's Guide compares vendors and technologies in different categories, identified by RESPRO® members when considering solutions to comply with consumer privacy laws and the TILA/RESPA Integrated Disclosure (TRID) rules, while keeping the residential real estate transaction process simple and streamlined.

RESPRO® developed this Buyer's Guide with data gathered from interviews conducted with its members, assessments of existing IT vendors, and analysts' insights. The Guide includes detailed reviews and comparisons of technologies and providers offering services for Email Encryption for privacy, for both security and compliance with rules protecting consumer Nonpublic Personal Information (NPI).

This RESPRO® Cyber Security and Compliance Buyer's Guide identified RMail encryption as it top pick considering each of the three categories of review:

I. COMPLIANCE & SECURITY INTELLIGENCE

Compliance: Compliance requires sending securely, with court admissible proof of fact of encrypted delivery. RMail services return (a) Registered Receipt™ record using patented RPost Registered Email™ technology; and/or (b) sealed certified report. Both provide auditable proof of e-delivery for TRID and other time-dependent notices, and proof of fact of data privacy compliance, on a message level or system level.

Reporting & Administration: RMail has the most comprehensive tracking, reporting, administrative options. RMail services provide comprehensive delivery, opening, timestamped tracking and status reports scheduled or real-time, returned with selectable levels of detail and a variety of formats to be imported into senders' systems or for individuals to review and analyze.

II. SIMPLE USER EXPERIENCE

Simple for Sender: The RMail service process is the simplest for senders and receivers. From a sender's perspective, RMail runs within the message compose user interface of Microsoft Outlook (all versions) and Gmail, or can be sent automated from applications.

Simple for Recipient: From a recipient's perspective, the RMail services automatically detect the best secure method of delivery to the recipient, considering detected recipient configurations and the sender's settings, with direct delivery of the email pushed to the recipient's inbox, and with no messages stored in the middle. There are no links to click and no recipient user registrations to create.

III. BREADTH OF OFFERING WITH REQUIRED FEATURES

Secure Messaging Functions: RMail services include all needed functions and security, with the main functions of sender one-click sending options, sender automation, recipient secure reply, and certified tracking.

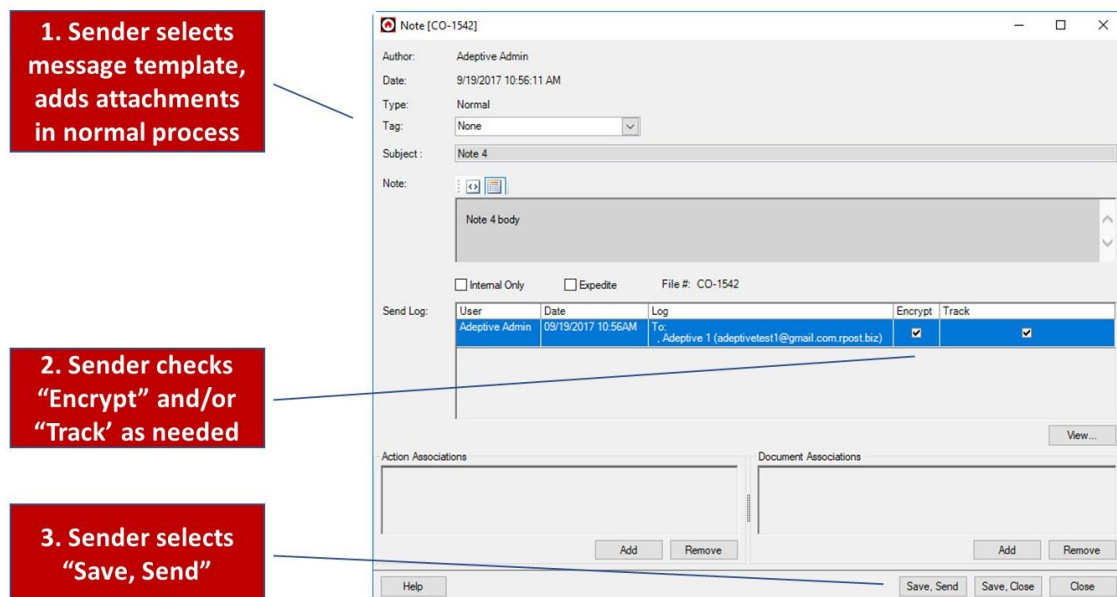
Breadth of Offering: RMail provides value beyond data privacy, as it includes proof of TRID e-delivery and a complete set of e-sign services. RPost offers all of the functionality a company may need for high value messages, including tracking, certified e-delivery proof, encryption for compliance, e-signatures, secure large file transfer, email imposter wire fraud protection, and more.

III. USER EXPERIENCE – ENCRYPT & TRACK DELIVERY

SENDER: ENCRYPT & TRACK OPTIONS ADDED

From within the ResWare user interface, the sender selects the appropriate message template and adds any attachments as needed. The sender then selects the “Encrypt” checkbox (this automatically adds the “Track” function). Or, if the sender does not need to encrypt but needs to send as a Registered Email message with tracking and timestamped delivery proof, the sender may select only “Track”.

Resware Message Send User Interface with RMail Enabled



SENDER: ENCRYPT & TRACK OPTIONS BY TEMPLATE RULE

The sender organization may also create rules associated with templates, such that certain messages are set to always send encrypted, or with timestamped proof of delivery.

SENDER RECORDS: TRACKING & PROOF

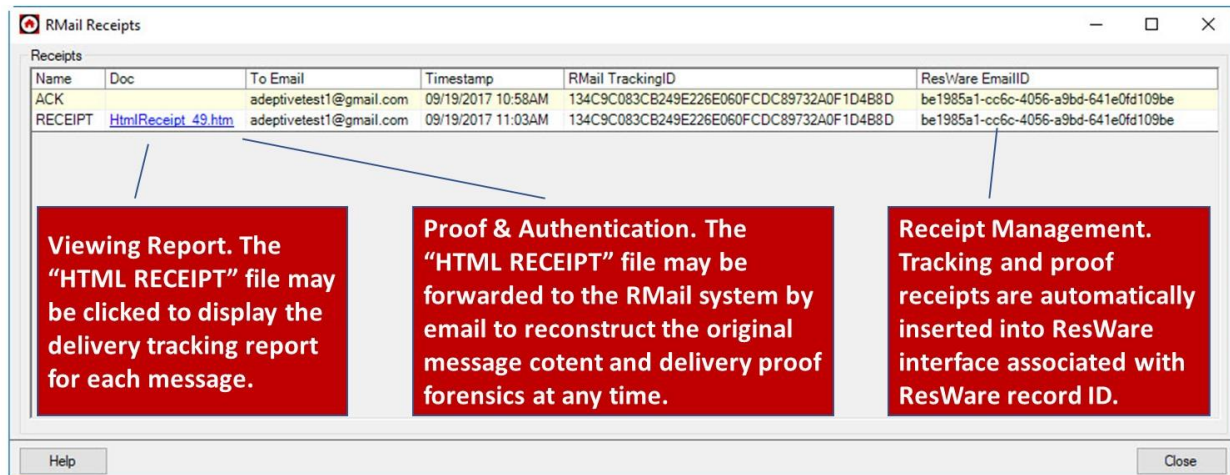
The returned “Receipt” records are inserted into the ResWare system associated with the original sending ResWare Email ID, to easily manage what has transpired for a particular message.

These receipts provide timestamped proof of message and attachment content delivered, and as applicable, proof of fact of encrypted delivery. They are returned in a format that can be authenticated at

any time in the future by the RMail system acting as an independent third party, and if verified authentic, the RMail system will return a record of authenticity along with the original message content and attachments, verified delivery timestamps, and underlying Internet forensic record supporting the delivery analysis.

These receipts are self-contained, meaning, there is no other copy of the data. All data needed to verify the transaction record is embedded within the receipt HTML file. A discussion of the Registered Receipt™ record is follows.

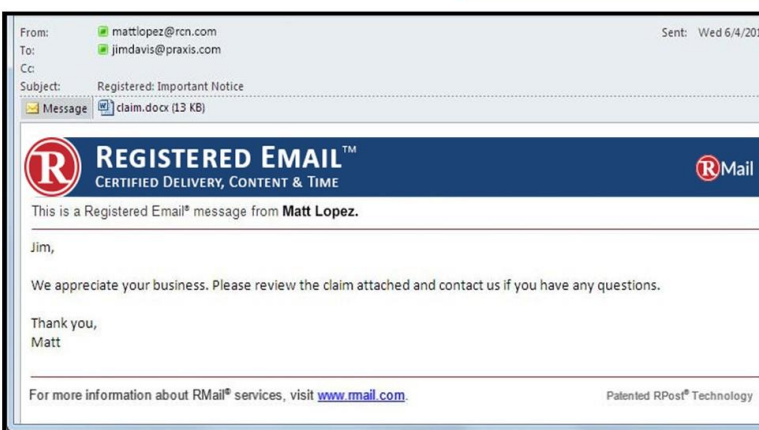
Resware Adds RMail Receipts Folder for Tracking & Proof



RECEIVER'S VIEW FOR A TRACKED MESSAGE

A receiver will see the tracked message as having been sent as a Registered Email message so that they are aware that this is an important message and the sender opted to track delivery.

Sending MARKED conveys **HIGH IMPORTANCE.**



"Registered:" in the subject line

"Registered Email" marked banner

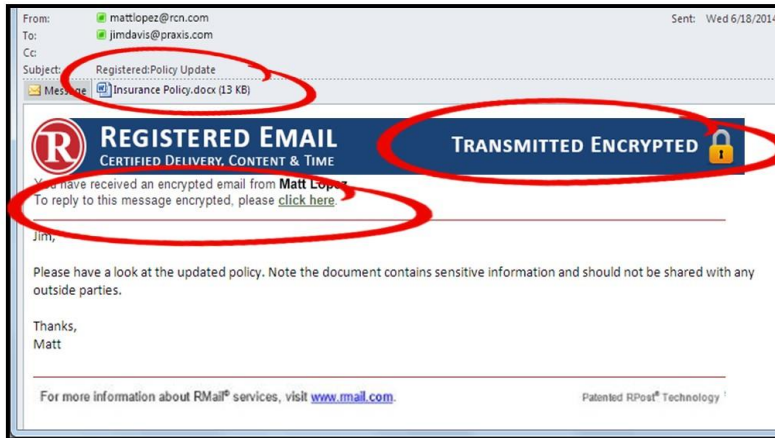
Attachments inside, no links

Proof of delivery, content, times

Option to send "Unmarked"

RECEIVER'S VIEW FOR AN ENCRYPTED MESSAGE

A receiver will see the encrypted message as having been sent as a Registered Email message, transmitted securely, with all attachments in place. There is no need for a recipient to create an account or log-in.



"Registered:" in the subject line

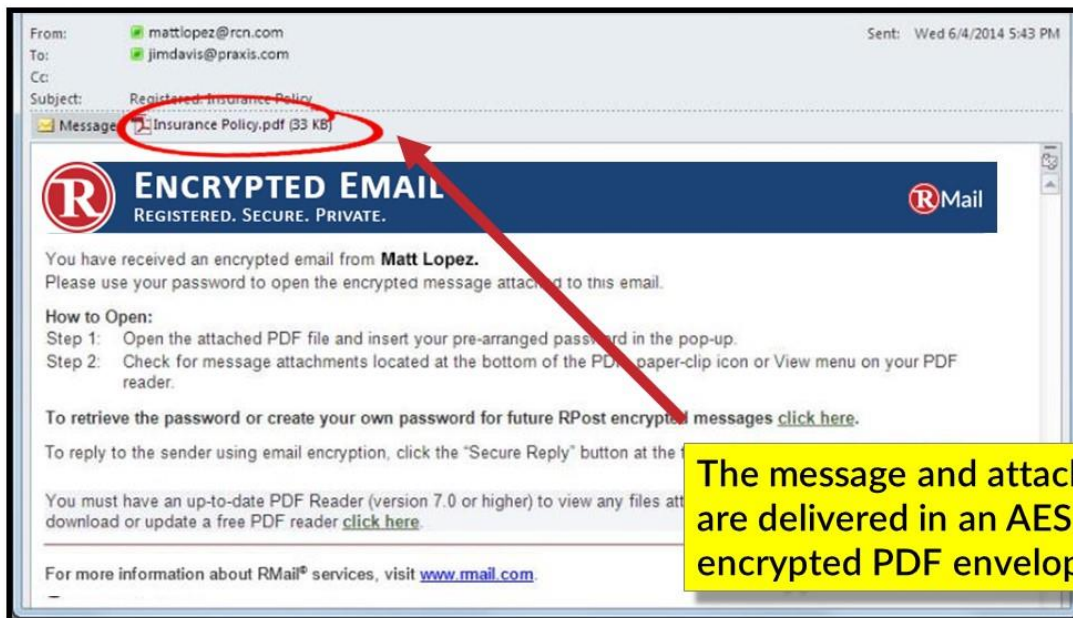
Recipient aware data protected

Attachments inside, no links

Encrypted reply option

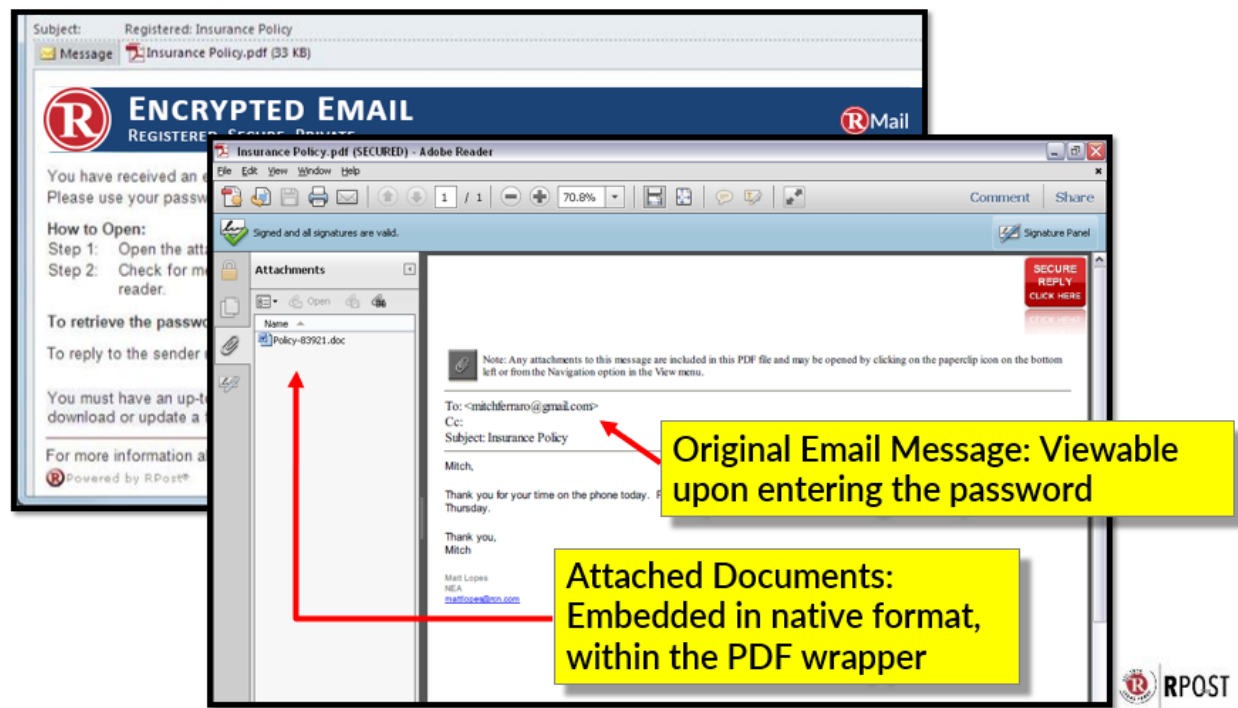
Proof of privacy compliance

If for some reason the RMail system cannot create a secure connection to the recipient system, the RMail system reverts to a secondary method by encapsulating the message and attachments inside an AES 256-bit PDF file, and sending separately the decryption password. There are a number of options the sender and/or the recipient can choose to customize this user experience.



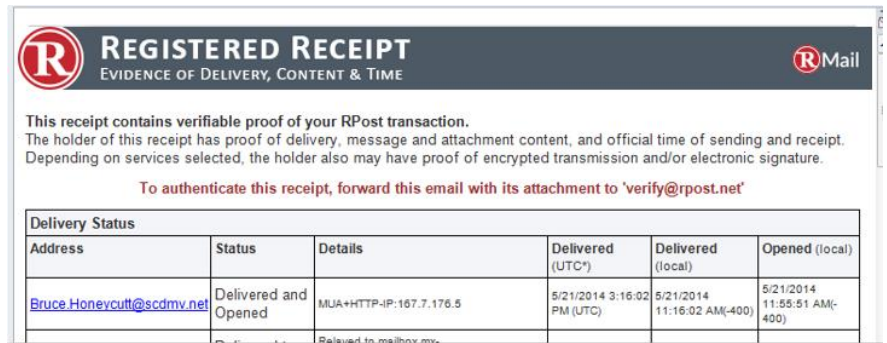
The message and attachments are delivered in an AES 256-bit encrypted PDF envelope

After clicking on the encrypted PDF file and inserting the password previously sent – a familiar user experience – the recipient sees the message with all attachments, residing in their PDF reader.



SENDER'S RECORD: REGISTERED RECEIPT HTML FILE

The sender receives the Registered Receipt record, which is a self-contained record of proof of delivery with delivery timestamps, open tracking, proof of content delivered, and proof of encrypted delivery. When a sender clicks on the Registered Receipt HTML file, they can view the receipt in their browser.



In the legal opinion of Richard Horn Legal PLLC dated March 28, 2017 entitled, "RPost Registered E-mail Service and Evidence of Compliance with TRID Disclosure Requirements," Richard Horn concludes that the Registered Receipt email satisfies TRID delivery requirements with regards to proof of delivery of Loan Estimate (LE) and Closing Disclosure (CD) disclosures. A copy of complete legal analysis is available from RPost upon request. Some excerpts follow:

"The TRID rule permits electronic delivery of the LE and CD, including delivery by e-mail, provided the creditor complies with the E-Sign Act. However, the TRID rule does not provide guidance regarding whether any specific evidence of compliance is required under Regulation Z's record retention requirements to demonstrate compliance when providing disclosures by e-mail. Because the E-Sign Act generally permits electronic records to satisfy record retention requirements, provided they can be retained and accurately reproduce the disclosures provided, it appears that reasonable methods of evidencing compliance with the TRID disclosure requirements, including the delivery and receipt timing requirements, that comply with the E-Sign Act would satisfy the record retention requirements under Regulation Z.

The [RPost Registered Email™ Service, the “Service”] Service’s Registered Receipt e-mail can satisfy the record retention requirements with respect to the TRID disclosures provided. The Registered Receipt e-mail has the capability to authenticate and accurately reproduce the original e-mail and attachments, including any attached disclosures, which satisfies the E-Sign Act’s retention and accurate reproduction requirements. And the Registered Receipt e-mail, because it can be provided to third parties and used to authenticate the content and attachments to the e-mail, may be retained by creditors to enable access to parties entitled to access to the records for the period required by law, which satisfies the E-Sign Act’s access requirements. Thus, the Registered Receipt e-mail should generally enable creditors to satisfy the record retention requirements under the TRID rule with respect to the disclosures.

In addition, it is reasonable to conclude that the POD timestamp provides evidence of the date that the disclosures were delivered for purposes of the TRID rule. The POD timestamp evidences the time when the e-mail reached the RPost e-mail server, which is an analogous point in time to providing paper disclosures to a third party courier for delivery to the consumer. A creditor could more conservatively use the POR timestamp as evidence of the date of delivery, because the POR timestamp evidences a later point in time than the POD timestamp (i.e., when the e-mail was received by the recipient’s e-mail server). In addition, there is additional support for using the POR timestamp as evidence of delivery under TRID based on an interpretation of Regulation Z that defines “deliver” using the definition of “sent” under state UETA statutes, because Regulation Z does not define the word “deliver” and accordingly uses applicable state law (or contract) for its meaning. Under this interpretation, a creditor would use the point in time a document is “sent” under UETA for purposes of evidencing “delivery” under Regulation Z, which is the time the record leaves the server of the person sending it on behalf of the creditor. This point in time is between the POD and POR timestamps, and thus, the creditor could use the POR as the date that the e-mail left the RPost server. Please note that evidence of delivery of the TRID disclosures enables creditors to rely on the mailbox rule to determine the time of receipt of the disclosures under the TRID rule.”

The abovementioned legal analysis describes the Registered Email service:

“The Service provides each sender of an e-mail with confirmation of delivery of the e-mail and receipt by the recipient’s e-mail server, as well as the ability to reproduce the content of the original e-mail message, including any attachments. The RPost server obtains evidence of delivery and receipt of e-mail by recording communications between it and the recipient’s e-mail server as each message is delivered. The Service is capable of reproducing the content of the original email and attachments (including PDF files) through the use of cryptography meeting industry standards, which methods employ hash algorithms and use of encryption and encrypted hashes (digital signatures). This evidence of the delivery and receipt of an e-mail to the recipient’s e-mail server, and the ability to reproduce the original e-mail content, is provided to each sender in the form of a “Registered Receipt” e-mail.

Delivery and Receipt Status. After the Service’s attempt to deliver an e-mail, the Service provides the sender with the Registered Receipt e-mail, which provides a report that contains the delivery status of the e-mail for each recipient. The delivery status indicates whether the e-mail was successfully delivered to the recipient’s e-mail server by indicating “delivery to mail server,” and depending on the recipient server or system, may indicate whether the e-mail was delivered to the recipient’s mailbox or whether the recipient opened the e-mail. This Registered Receipt will also contain two timestamps regarding the delivery and receipt of the e-mail: (1) a Proof of Delivery (“POD”) timestamp, which is the time that the e-mail reached the RPost server after the sender sent it through the Service; and (2) a Proof of Receipt (“POR”) timestamp, which is the time the e-mail is received by the recipient’s e-mail server. These timestamps in the Registered Receipt e-mail indicate the applicable date and time in both Coordinated Universal Time (UTC) and local delivery times.

Transmission Data. In addition to the POD and POR timestamps, the Registered Receipt e-mail includes the complete forensic transmission metadata for each recipient of an e-mail. This includes the underlying server-to-server SMTP or ESMTP conversation, including the potential for HTTP and DSN/MUA records, for each recipient destination of the e-mail.

Original Content of the E-mail. In addition, this Registered Receipt e-mail contains the data that can be used to reproduce the sender's original e-mail message as it was received by the RPost server. Use of the Registered Receipt e-mail does not require that any data regarding the e-mail transaction be stored elsewhere. The entire e-mail record and authentication elements (authentication is discussed directly below) are embedded within the Registered Receipt e-mail.

Authenticated with a Digital Seal. To ensure that the data represents the original content of the e-mail and transmission data, and that the data has not been tampered with, the data is encrypted and packaged with RPost's "Digital Seal" technology. This technology allows anyone to verify the authenticity of the e-mail content, attachments, transmission metadata, POD and POR delivery record, and POD and POR timestamps that are included in using the Registered Receipt e-mail.

The Registered Receipt e-mail can be saved to a user's hard drive or disk for later authentication or forwarded by e-mail to third parties, without corrupting its ability to be authenticated in the future. Any party holding this Registered Receipt e-mail can forward it to the RPost system, which will use cryptographic methods to determine if the data regarding the Registered Receipt e-mail record, as well as the embedded original e-mail content and attachments (including the transmission metadata, and sending/delivery (POD and POR) record and timestamps) has been altered.

If the data in the Registered Receipt e-mail is authenticated, then RPost automatically and immediately reconstructs an authenticated copy of the original e-mail message as it was received by the RPost server, including the attachments, and all notifications and transaction records, including authenticated POD and POR timestamps cryptographically associated with the original message content, and transmission data relevant to the delivery of the email and its attachments (including all relevant metadata).

IV. USER EXPERIENCE – E-SIGNATURES

ResWare users have access to e-signature services that can be triggered by adding certain codes to the message template. There are two options:

1. RMail E-Sign: Receiver may add their e-signatures or type text anywhere on the sent document once it is received and clicked-to-view in the recipient's web browser.
2. RForms E-Sign: Receiver is prompted to add a signature, and other text field data, with the prompts placing their signature/text ONLY in designated fields on sent document once it is received and clicked-to-view in the recipient's web browser.

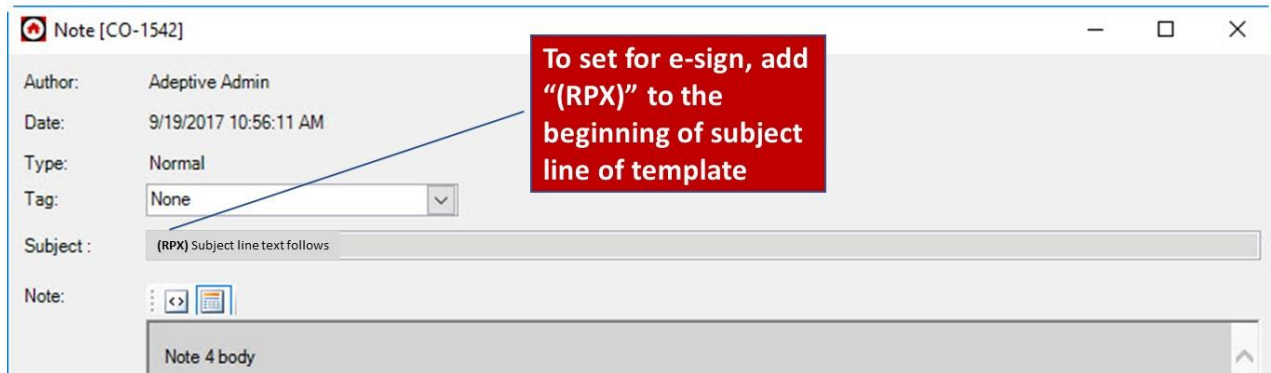
Additionally, the sender can choose to have the signing process sequential (recipient 1 must sign before recipient 2 is invited to sign) or in parallel (any signer may sign in any order).

Note: These are separate from RPost's advanced RSign.com e-signature automation service which may be used outside of the ResWare platform for those interested.

SENDER: CONFIGURING A MESSAGE OR TEMPLATE FOR E-SIGNATURES

The senders or template administrators may add as the first characters of the beginning of the subject field the text "(RPX)" followed by the normal subject. This information is removed by the RPost system so that receiver does not see this code.

Resware Message Send User Interface for E-Sign



For RMail E-sign, that is all that the sender needs to do. They can adjust the order of signing using the RPortal customer administration online settings panel.

For RForms E-sign, in the customer administration panel, the administrator must also select "annotations off", and add the field tags to the document template that will be sent for signoff.

The RForms service allows the sender to send their document with the option of "Sign Only" where the signer(s) can view and complete the signing process without annotating the contract. The sender can have the signer's information like: **Name**, **Date**, **Title** (optional) and **Signature** printed at the required location within the contract using the form field tags.

Template form field tags should be used in the following format in a Microsoft Office or PDF document:

Field	Tags
Name	<<Name x >>
Date	<<Date x >>
Title	<<Title x >>
Signature	<<Signature x >>

Where “ x ” is the signer’s order of signing. Example: In case of two signers, the tags used within the document would be: <<Signature1>> and <<Signature2>>, and signer who signs first would have their signature printed on the location of <<Signature1>>.

Form field tags may be used with:

- Single or Multiple signers
- Parallel or Sequential signing process
- Document locked or unlocked (annotation on/off)

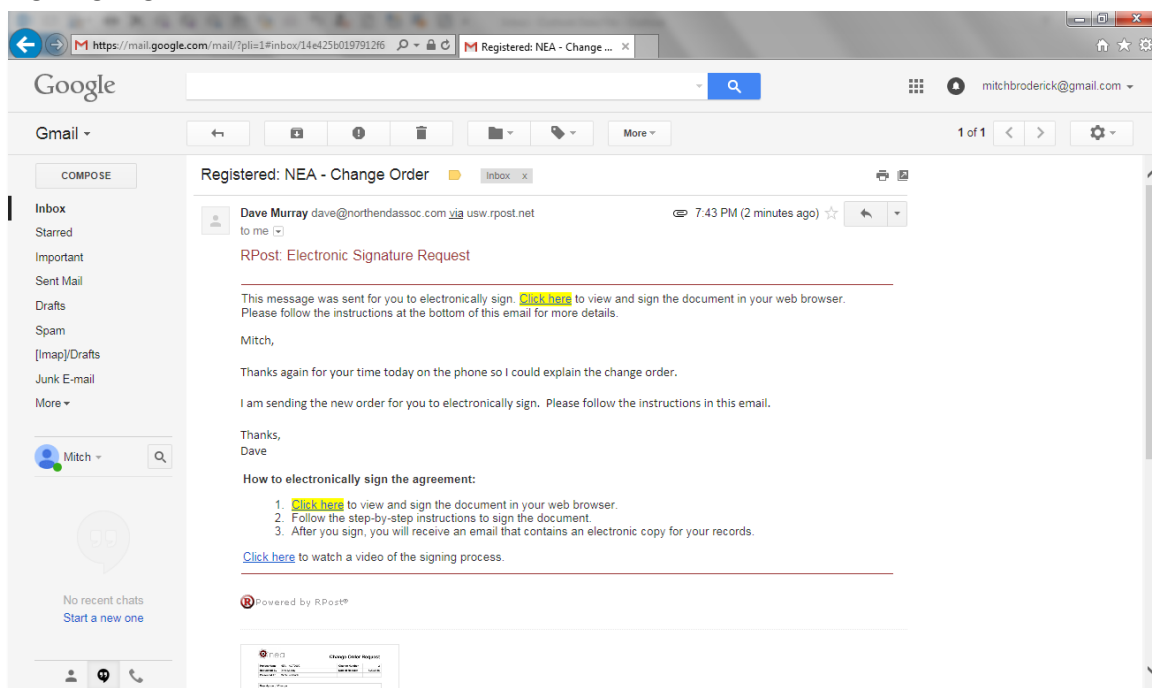
Example: enter the required tags on the document for the signer:

The screenshot shows a Microsoft Word document titled "NEA - Change Order - Word" with a ribbon menu (FILE, HOME, INSERT, DESIGN, PAGE LAYOUT, REFERENCES, MAILINGS, REVIEWS). The document content is a "Change Order Request" form. The form includes fields for Project Name (NEA-ACT209C), Change Number (2), Requested By (Dave Murray), Date of Request (6/29/2015), Presented To (Mitch Broderick), Description of Change (Date Change), Reason for Change (Supply chain overrun), Effect on Deliverables (14-day delay), Effect on Organization (No change supply chain), Effect on Schedule (14-day delay), Effect on Project Cost (Analysis: \$7600, Development: \$1200, Total Net Change in Cost: \$8800), and Approval Manager (Approved). A blue arrow points from the "Signature:" field in the form to a callout box containing the required tags for the signature.

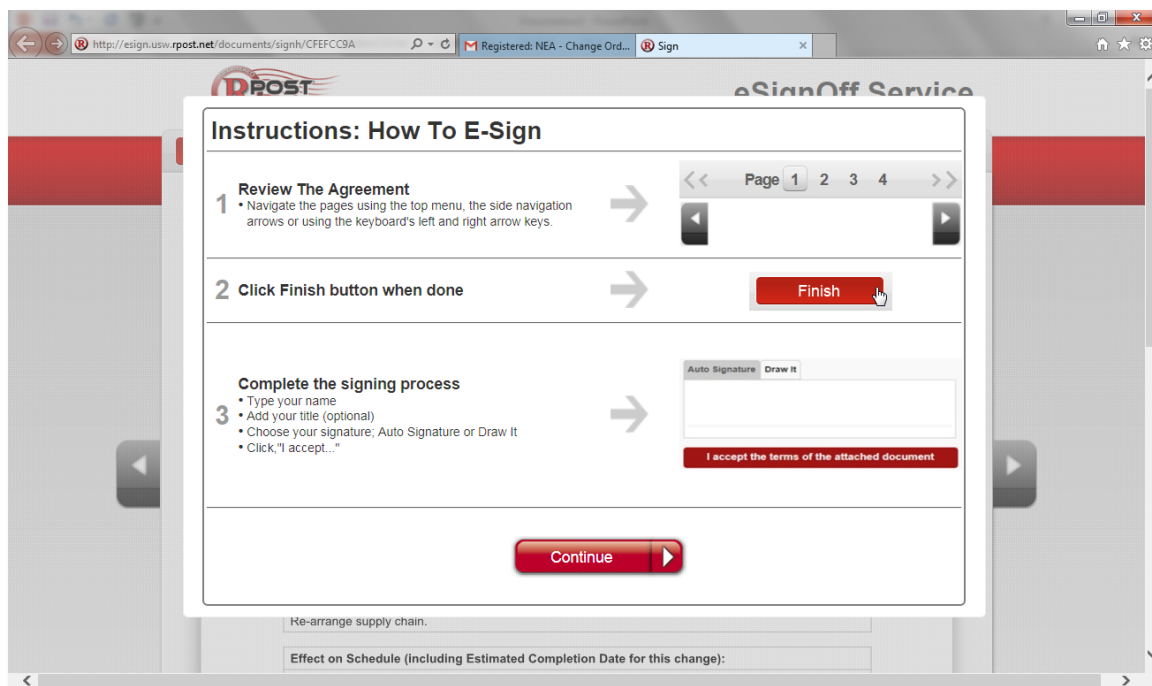
Name:	<<Name1>>
Date:	<<Date1>>
Title:	<<Title1>>
Signature:	<<Signature1>>

RECEIVER'S VIEW FOR AN E-SIGN INVITATION

1. Recipient will receive the email with the signing instructions and click the “Click here” link to begin signing.



2. The link will open in the default browser and display the signing instructions.



- Click **“Continue”** on the signing instructions to view the contract.
- Signer can then view the complete contract.

The screenshot shows a web browser window with the URL <http://esign.usw.rpost.net/documents/signh/CFECC9A>. The document is titled "Registered: NEA - Change Ord..." and "Sign". It contains a table with the following data:

Item Description	Reduction	Increase	Reduction	Increase
Analysis		12		\$ 7600
Development		4		\$ 1200
Total Net Change in Cost:				\$ 8800

Below the table, there is a section for "Effect of NOT Approving this Change:" with the value "N/A".

The "Approval Manager" section shows a checkbox for "Approved" which is checked. Below this, there are fields for "Name:", "Date:", "Title:", and "Signature:". At the bottom, it says "NEA – Information Technologies", "Page 1 of 1", and "June 30, 2015".

Small text at the bottom of the document reads: "RPost Copyright 2000 - 2015 All Rights Reserved. Legal Notice - View general terms & conditions, service level agreements, privacy and legal notices. RPost does not provide legal advice. RPost technology is patented with worldwide coverage. REGISTERED EMAIL®, RPOST®, RMAIL®, (R)®, (R)REGISTERED EMAIL®, LEGAL PROOF®, ESIGNOFF®, SIDENOTE®, SECURMAIL(TM) are among RPost's registered trademarks in the United States and registered and unregistered trademarks in countries worldwide."

Note: As this is sent for **Sign Only**, the signer won't be able to make any annotations on the document.

- Once finished reviewing, the signer would click on the **“Finish”** button available on the top-right corner, to proceed to the final step:

The screenshot shows the "eSignOff Service" interface. At the top, there is a "View PDF" button and a "Page 1" indicator. On the right, there are "Decline" and "Finish" buttons. The "Finish" button is highlighted with a blue box. Below the buttons, there is a "Session Timeout: 20 Minutes" message.

The main content area displays the "Change Order Request" form. It includes the RPost logo and the text "Change Order Request". The form contains the following information:

Project Name	NEA – ACT209C	Change Number	2
Requested By	Dave Murray	Date of Request	6/29/2015
Presented To	Mitch Broderick		

Below the table, there are sections for "Description of Change:", "Reason for Change:", "Effect on Deliverables (including a list of any affected deliverables):", "Effect on Organization:", and "Effect on Schedule (including Estimated Completion Date for this change):". Each section has a text input field.

6. On the final step, signer would enter their information and the signature:

7. To complete the signing process, signer will click the “I accept the terms of the attached document” button. The signed contract is emailed to all parties – Sender and the Signer(s).

8. The signed contract would be listed as a PDF attachment in the received email. The information entered by the signer on the last step would be available within the signed contract.

Change Order Request

Project Name: NEA - ACT209C Change Number: 2
 Requested By: Dave Murray Date of Request: 6/29/2015
 Presented To: Mitch Broderick

Description of Change:
 Date Change:
 Reason for Change:
 Supply chain overrun

Effect on Deliverables (including a list of any affected deliverables):
 14-day delay

Effect on Organization:
 Re-arrange supply chain.

Effect on Schedule (including Estimated Completion Date for this change):
 14-day delay

Effect on Project Cost:

Item Description	Hours		Dollars	
	Reduction	Increase	Reduction	Increase
Analysis		12		\$ 7600
Development		4		\$ 1200
Total Net Change in Cost:				\$ 8800

Effect of NOT Approving this Change:
 N/A

Approval Manager: ☒ Approved Name: Mitch Broderick
 Date: 6/30/2015 2:49:35 AM (UTC)
 Title: VP Supply Chain
 Signature: Mitch Broderick

NEA - Information Technologies Page 1 of 1 June 30, 2015
 Signoff Date: 6/30/2015 2:49:35 AM (UTC)

Name: Mitch Broderick
Date: 6/30/2015 2:49:35 AM (UTC)
Title: VP Supply Chain
Signature: Mitch Broderick

9. The signed contract PDF would also include the signature certificate as the last page of the contract, and it will generate a Registered Receipt email record with all of the transaction forensics and proof of delivery associated with the signed agreement for any future authentication needs.

NEA - Information Technologies Page 1 of 1 June 30, 2015
 Project Change Order Template v3

Signoff Date: 6/30/2015 2:49:35 AM (UTC)

eCONTRACT
 SIGNED. TIME-STAMPED. REGISTERED.

Signed By: Mitch Broderick
 Date: 6/30/2015
 Time: 02:49:35 AM (UTC)
 Original Recipient: mitchbroderick@gmail.com
 IP: 50.139.166.161
 Message ID: D09C567FD33593EE4F642A688B5971E076158A35

Mitch Broderick

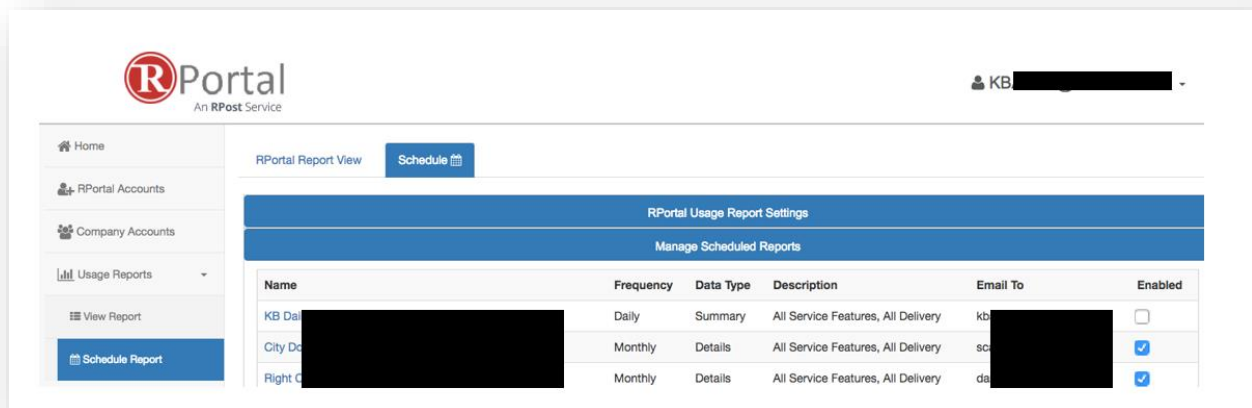
V. MANAGING USERS & ADDITIONAL OPTIONS

ADDITIONAL REPORTING, MANAGING USERS AND SERVICE OPTIONS

Within the RMail online management console, the sender or sender customer administrator may create custom and scheduled reports that, for example, return a daily summary of email deliveries, email open tracking, email delivery failures, by sender, or aggregated for all senders.

These may be scheduled as daily, weekly, monthly, or on-demand reports and are delivered in a variety of data format options for ease to import into other business process systems.

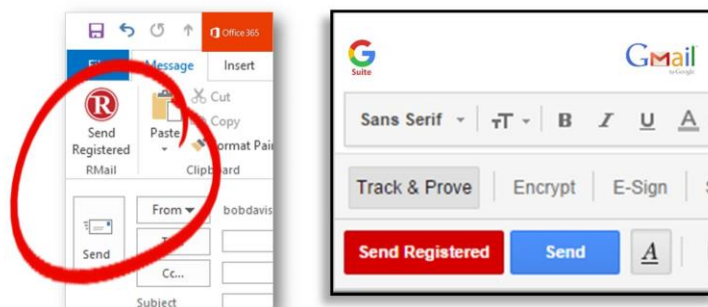
Within the RMail online management console, the customer administrator may manage users and service plans to meet their needs. There are per-user service plans and shared volume service plans designed for when an organization has messages sent from a shared generic sending email address.



ADDITIONAL APPS – OFFICE 365, OUTLOOK, GMAIL, ZIMBRA

With most RMail service plans, the sender may also install the RMail add-in for Microsoft Outlook, Gmail, and Zimbra, that adds these capabilities for sending Registered Email™ and encrypted messages from the normal email compose interface, as well as adding e-signature services, secure large file transfer services, and email imposter wire fraud protection services. Organizations may also opt to install the RMail Security Gateway to add other threat protection services such as anti-virus, anti-spam, and anti-ransomware.

“Send Registered” Button Added to Microsoft Outlook and Gmail

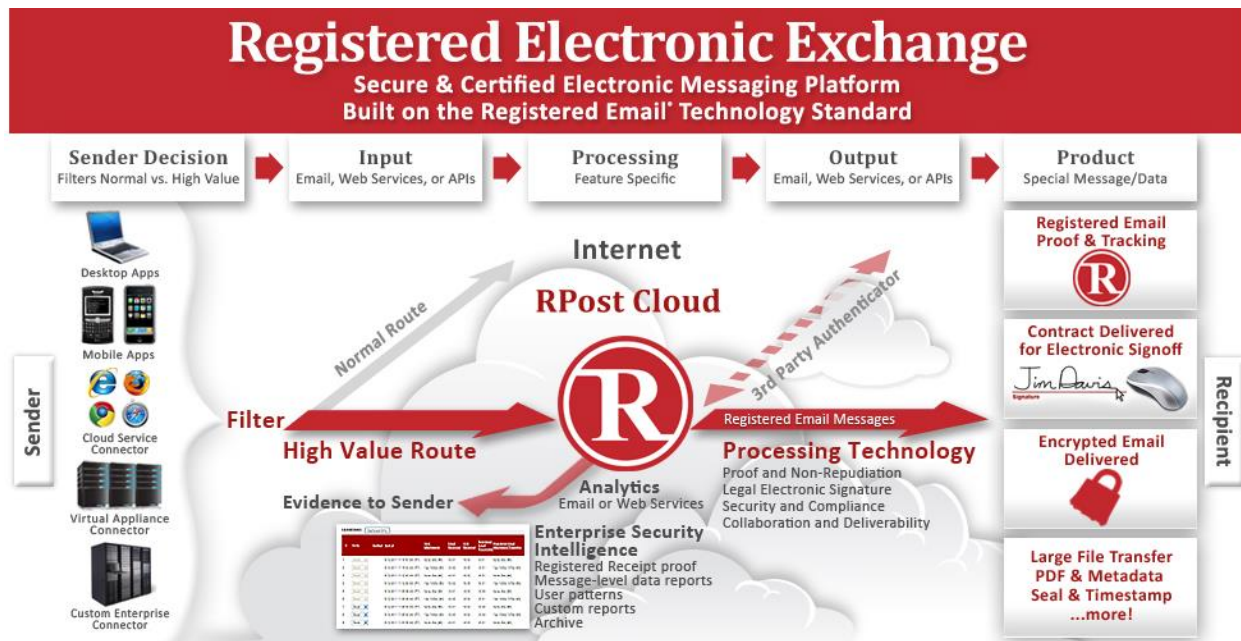


VI. THE RPOST TECHNOLOGY

The RMail Registered Email™ technology dates back to invention and patent filings in the late 1990's and is the global standard for proof of legal delivery, verifiable content, and official time sent and received for electronic messages.

Today, the Registered Email™ technology has been granted more than 50 patents with coverage worldwide, in 23 country markets in the Americas, Europe and Asia, and has been commercialized into software-as-a-service offerings for business professionals and individuals internationally. These service offerings include focus on special services for one's high value electronic communications: email tracking, email delivery proof, email encryption, e-signatures, and more.

Some customers and partners choose to add elements of the Registered Email™ technology to their systems or platforms. This is achieved using the programming interfaces. With these interfaces, one may programmatically draw on the RPost's building block technologies for (a) proof and non-repudiation, (b) legal electronic signatures, (c) security, encryption, and compliance, and (d) collaboration and deliverability; for electronic



messages and documents up to one GB per transaction. The following chart provides a schematic of the RPost system.

VII. ABOUT THE COMPANIES

ABOUT ADEPTIVE SOFTWARE CORPORATION

Based in Boulder, Colorado, Adeptive develops products that deliver efficiency, flexibility and scalability for the real estate title industry. Adeptive's flagship product, ResWare™, is a title production and process flow software package that can be scaled and customized for any size company. Used by many of the industry's leading companies, ResWare ensures that transactions are accurate and efficient and that employees are executing the same way every time, reducing missing information, lost productivity and costly errors.

Adeptive is the fastest growing company in the title and escrow software market, thanks to ResWare's continued strong adoption by agents and underwriters across the country.

www.adeptivesw.com



ABOUT RPOST

The global leader in secure and certified electronic communications, RPost has helped businesses enhance their security, compliance, and productivity for more than a decade. RPost is the creator of the patented Registered Email™ technology, which provides email senders with Legal Proof® evidence of delivery, time of delivery, and exact message content in the form of a Registered Receipt™ email record. Since inventing the Registered Email technology in 2000, RPost has successfully commercialized software platforms to track, prove, e-sign, and encrypt, used by more than 25 million people throughout the world.

www.rpost.com



About RMail

RMail® is a product of RPost, used by businesses around the world for more than a decade, and used in the Title Insurance sector by large and small businesses for years.



ALL-IN-ONE
EMPOWER YOUR EMAIL:
TRACK, PROVE, SIGN,
ENCRYPT & MORE

Some of the
World's Largest.

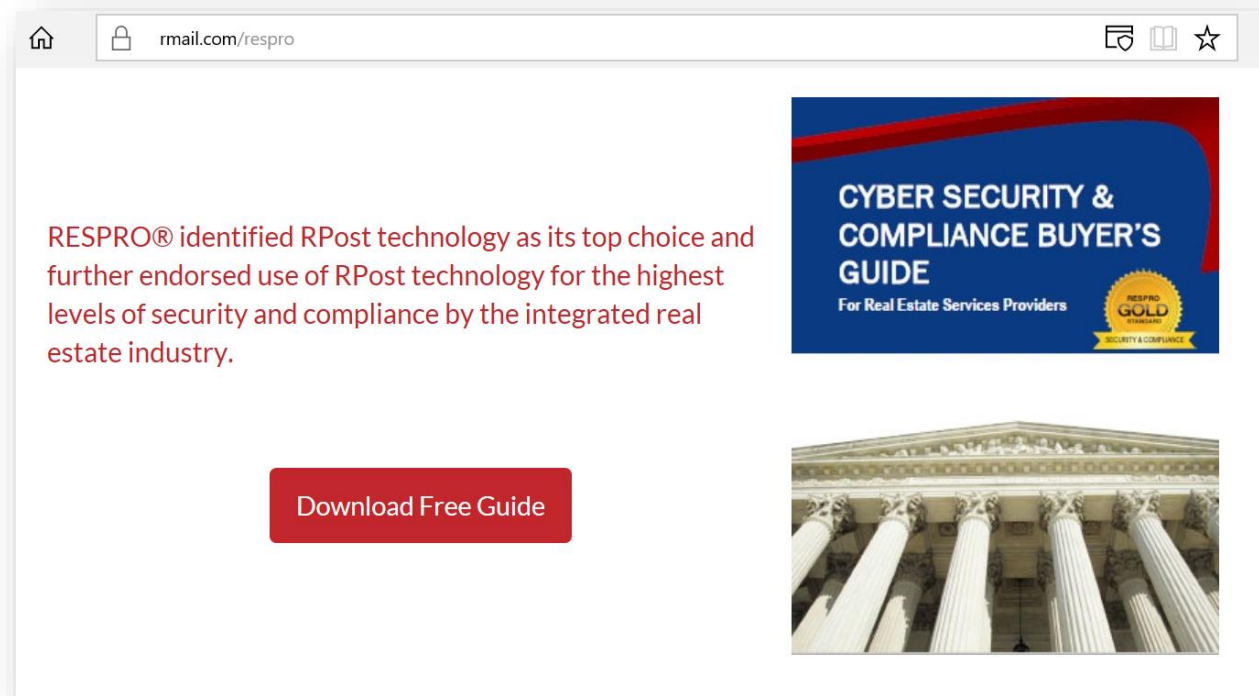


...And others
large and small.



VIII. ONLINE RESOURCES & REPORTS

To download third party analyses on the RMail technology, view videos, or access legal opinions, visit: www.rmail.com/respro





The Global Standard for Secure & Certified Electronic Communications

E-delivery Proof. Encryption. E-signatures.

The RPost products and Registered Email technology have been used in more than 100 countries worldwide by governments and businesses of all sizes.

Product and Technology Information: www.rpost.com